

EMPLOYMENT APPLICATION



We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. **FOR LEGAL REASONS, ONLY APPLICANTS OVER THE AGE OF 18 WILL BE CONSIDERED.**

Date: _____

Please Print

Last Name	First Name	Middle Name
Address	Number	Street
	City	State
	Zip Code	
Telephone Number (s)		Social Security Number

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? *Proof of citizenship or immigration status will be required upon employment.* Yes No

Are you currently on "lay-off" status and subject to recall? Yes No

Do you have a dependable means of transportation to and from work? Yes No

Position(s) for which you are applying? _____

How did you learn about this position? _____

Compensation Expected: \$ _____ per _____ On what date are you available for work? _____

Type of employment desired: Full-time Part-time Temporary

Days/hours available:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From:							
To:							

Are you able to work overtime and weekends if required? Yes No

Have you ever been employed with Merwins or affiliated companies before? Yes No
If Yes, give date _____

Have you ever applied for a job with Merwins or affiliated companies before? Yes No
If Yes, give date _____

Education

	Name and Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Technical School				
Trade School				
College				
Other				

Employment Experience

Please list employment for the past 10 years, starting with your present or last job. Include any job-related military assignments and volunteer activities. You may exclude organizations, which indicate race, color, religion, gender, national origin, disabilities or other protected status.

*

Employer	Supervisor's Name and Title	Work performed:
Address	Dates of Employment: From: _____ To: _____	
Telephone number(s)		
Job Title	Rate of Pay: Starting: _____ Final: _____	
Reason for Leaving:		

May we contact this employer?

Yes No

If not, why? _____

*

Employer	Supervisor's Name and Title	Work performed:
Address	Dates of Employment: From: _____ To: _____	
Telephone number(s)		
Job Title	Rate of Pay: Starting: _____ Final: _____	
Reason for Leaving:		

May we contact this employer?

Yes No

If not, why? _____

*Please explain any gaps in employment history

Employer	Supervisor's Name and Title	Work performed:
Address	Dates of Employment: From: _____ To: _____	
Telephone number(s)		
Job Title	Rate of Pay: Starting: _____ Final: _____	
Reason for Leaving:		

May we contact this employer?

Yes No

If not, why? _____

Employer	Supervisor's Name and Title	Work performed:
Address	Dates of Employment: From: _____ To: _____	
Telephone number(s)		
Job Title	Rate of Pay: Starting: _____ Final: _____	
Reason for Leaving:		

May we contact this employer?

Yes No

If not, why? _____

**State any additional information you feel may be helpful to us in considering your application.
Summarize special job-related skills & qualifications from employment or other experience.**

Personal References:

Name	
Business or Organization	
Address	
Telephone Number	
Association with You	

Name	
Business or Organization	
Address	
Telephone Number	
Association with You	

Name	
Business or Organization	
Address	
Telephone Number	
Association with You	

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information, including errors and omissions, given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date